**DO NOT BURN AT**

**CONSTRUCTION SITES APPLICATION FOR PERMIT** Permit #

**326IAC4-1/ICI3-30-4-1** State DesignRelease #

**$25,000 FINE PER DAY**

Authority of the Brook Plan Commission

Building Commissioner, Town of Brook

Brook Building Commissioner Phone: (219) 275-6181

112 W. Main St Fax: (219) 275-4932

P.O. Box 182 Email: brooktownhall@gmail.com

Brook, IN 47922 Web: [www.brookindiana.com](http://www.brookindiana.com)

**P**

**E**

**R**

**MIT**

Conventional Commercial **DATA**

Manufactured Accessory Manufacturer

**T**

**Y**

**P**

**E**

Mobile Home Garage Model Name

Multi-Family P.barn Model Year

Remodel Electric Serial number

Addition Pool Amps Temp Permanent

Demolition Sign Filter Type Fenced Area

 Name of Applicant Date of Application

**O**

**W**

**N**

**E**

**R**

**I**

**N**

**F**

**O**

 Address Home Phone

 Work Phone

 Owner of Real Estate Cell Phone

 Address

**P**

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**E**

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**Y**

 Legal Description of Property

**I**

**N**

**F**

**O**

 Parcel ID # Tax ID #

 Flood Plain: YES NO Zoning Township

 Type of Structure Proposed Use

 Location Directions

 Setback: Front Side Side Rear Other Structures

**B**

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**S**

 Building: Width Length Height Square Feet

Footing: Depth X Width Chimney Information

Foundation: Type Width Engineered Trusses “O.C. or

Floor Joist: X “O.C. Rafters X “O.C.

Exterior Walls X “O.C. Ridge Beam X

Exterior Sheeting Exterior Siding Roof Type: Sheeting #Paper

Interior Walls X “O.C. Shingle Type Ins. Type R-Value

Insulation Type R-Value Septic Permit # Well Permit #

New Construction Cost $ S.H.W.T Driveway

**COMPANY NAME PHONE # REGISTRATION #**

General

**C**

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**R**

Electrical

Plumbing

**I**

**N**

**F**

**O**

Mechanical

Excavation

Concrete

Carpentry

Roofing

Insulation

Drywall

Masonry

Painting

Gutters

Other

**THE APPLICANT ACKNOWLEDGES THAT THE INFORMATION CONTAINED ON THE BACK OF THIS FORM IS PART OF THIS APPLICATION AND THAT THE APPLICANT IS BOUND BY SAID INFORMATION.**

**Applicant’s Signature**

**Approved By**

**Received Permit Fee $ Date**

**Clerk/Treasurer, Town of Brook**

**SUBMITTAL REQUIREMENTS**

**THE FOLLOWING STEPS NEED TO BE COMPLETED TO OBTAIN A BUILDING PERMIT**

1. Driveway permit from Newton County Highway Department (219)285-2595 IN THE TWO
2. Septic & Well permits from Newton county Health Department 219)285-2052 MILE LIMIT
3. Completed Building Permit Application (219) 275-6181
4. Plat of Survey and/or site plan showing the following:
5. Lot Dimensions
6. Location and dimensions of all improvements
7. Setbacks from all property lines, septic, and structures
8. Building Prints/Plans
9. Footing & Foundation
10. Floor Plans
11. Cross Section

**INSPECTION SCHEDULE**

*THE OWNER OF PERMIT IS REQUIRTED TO NOTIFY THE BUILDING COMMISSIONER DURING WORKING HOURS, AT LEAST 24 HOURS IN ADVANCE, WHEN CONSTRUCTION IS READY FOR INSPECTION*

1. Footing pre-pour (prior to concrete)
2. Foundation (prior to backfill)
3. Rough-in (prior to insulation)
4. Insulation (prior to wallboard)
5. Final (prior to occupancy)

*INSPECTION OF WORK FOUND TO BE INCOMPLETE OR NOT READY FOR INSPECTION IS SUBJECT TO AN ASSESSMENT OF A RE-INSPECTION FEE OF $15.00*

**BUILDING PERMIT FEES**

*RESIDENTAL PERMITS ARE FIGURED AT 10 CENTS PER SQUARE FOOT. COMMERCIAL PERMITS ARE FIGURED AT 40 CENTS PER SQUARE FOOT. MINIMUMS AND MAXIMUMS AS NOTED BELOW*

 **TYPE MINIMUM MAXIMUM**

Single Family Dwelling $100.00 $200.00

Multi Family Dwelling $150.00 $200.00

Manufactured $75.00 $200.00

Mobile Home $75.00 $200.00

Addition/Remodel $50.00 $100.00

Garage/Post Frame $50.00 $100.00

Accessory $50.00 $100.00

Commercial $100.00 $200.00

**PERMIT & PETITION FEES**

Electric $15.00

Swimming Pools $50.00

Signs (larger than 4 sq ft) $20.00

Change of Land Use $100.00

Variance $50.00

Special Exception $50.00

Subdivision $200.00

Minor Subdivision $100.00

**Applicant represents that all details of the proposed structure will comply in all respects with minimum requirements as provided in the building and zoning ordinances of the Town of Brook, Newton County Indiana, and of the State Building code of the State of Indiana. Applicant acknowledges and agrees that any violation of the ordinances or state law with respect to building or zoning, as well as failure to abide by the terms of this application, will result in legal action by the building commissioner. The applicant further acknowledges and agrees that any such legal action required on behalf of the Brook Building Commissioner will be at the expense of the applicant including but not limited to, court costs and attorney fees.**